

9 PAEDIATRICS	Cork University Hospital		ACTION CARD NUMBER
	Clinical Nurse Manager 3/Deputy		9.3
You Report To:	ADON	You Brief:	Paediatric Staff Nurses
Overall Responsibilities	• Prepare Emergency Department for arrival of paediatric casualties from the Major Emergency • Ensure that Children's services in the hospital are managed appropriately • Ensure that Paediatric in-patients in the hospital are managed appropriately • Ensure that the welfare of children involved in the Major Emergency is paramount.		
IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION			
ON ACTIVATION		ON STANDBY	
• Point of contact for the unit • Ensure wards are informed regarding emergency admission • Begin and coordinate preparation of wards for admissions • Ensure staff called in if required • Deploy Paeds staff to ED if required • Contact security and Emergency Control to ensure staff available for unaccompanied children		• Staff are aware of potential emergency admissions • Preparatory work commenced for discharges	
Consider these points			
1. H/she will be the point of contact for communication for the unit. 2. H/She will delegate children's nurse to the E.D. to lend support. 3. H/she will assist in the preparation of Seahorse Ward for patients who have been assessed and triaged in ED and required further treatment. 4. H/She will liaise with the managers on each of the children's wards and with the ED 5. Contact security and the Emergency Control Centre to ensure staff available for protection of unaccompanied children. 6. The number of staff required within a Ward, during a Major Emergency is, as follows: • Nurse in Charge • Deputy Nurse in Charge • Ward/Care Assistant • Staff Nurses on Puffin Ward • 8-10 Nurses on Ladybird Ward • 8-10 Nurses on Seahorse. 7. A deputy will be identified to contact nurses at home to achieve adequate staffing levels. List of numbers in Marie Watson's Office.			

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