## ACTION CARD 12

## **Clinical Director**

## FUNCTION/ROLE: To:

 Assume the role of the Hospital Co-Ordinator and act as part of the Hospital Emergency Control Centre.

## **ACTIVATION PROCEDURE:**

- You will be informed by the Switchboard Alert level 1.
- 1. Attend the CEO's Boardroom in the Cardiac Renal Centre (Hospital Emergency Control Centre, CUH).
- **2.** Liaise with the Emergency Department Medical Co-Ordinator who assumes control in the ED This person may be the Emergency Department Consultant on call or Senior Registrar.
- **3.** Ensure smooth co-ordination of Medical and Surgical Services throughout the hospital.
- 4. Liaise with Bed Management on a continuous basis.